

Caledonia Food Cooperative Board Meeting Agenda

April 21, 2026

Fairbanks Museum 4:30 – 5:30 PM

In attendance	Board members: Pete, Ann, Ken, Brandolyn, Karina, James, Suzanne, Tim, Mark, Kim Others: Ed King, Chris Gilbert
Approval of Minutes	4/7/26 meeting internal minutes 4/7/26 minutes for website upload <i>Motion to approve 4/7 minutes --> Not done – need to add to May 5 Agenda</i> Minute Notes are in BF

Agenda Item	Specifics	Time	Discussion Leader
Board Training	Presentation by Michael Healy from Columinate followed by discussion re Board Leadership Development Program. • https://columinate.coop/cooperative-board-leadership-development-program-cbld/ • https://columinate.coop/wp-content/uploads/2025/11/CBLD_2026_FLYER.pdf	30	Pete
Publicity Drive	We will be having 1-2 direct mailings in addition to weekly newsletter. We also want to make sure that we are using all other channels, including: social media, newspapers, press releases, physical signs at store/local bulletin boards, booths at local events, other ideas? We want to have board members take responsibility for publicity, and we need to coordinate efforts. Things to communicate: • Store opening, fact of and date of. • Membership is not required to shop. • Values the store is working towards (value proposition of this store vs others). • This is a SIGNIFICANT accomplishment for the community – failure was, frankly, likely at several	25	Ann

	points, and it is only due to the community coming together than this has happened.		
Board Assistance managing programs	Neighbor to Neighbor program Opening day Meet the General Manager – May 3 from 11 am to 1 pm. Membership • Discussion re cards or not, membership numbers • Steps for informing/confirming with members Responding to Square Messages • Will be completely taken over by Amanda on April 27th.	15	Ken Chris
Board Transition	Structure and process for communication with GM “Don’t Fling Power” FCI Live Webinar • https://www.youtube.com/watch?v=xIPyyR1WdmQ	20	Chris
Future in-person meetings	For discussion: meet at store, able to see progress, have 2 nd floor available?	2	Pete
For the Record	As of 4/20/26		
Membership Update	1531 member-owner households		

Committee Updates:

Project Progress:

1. 3 bay sinks delivered
2. Equipment starting to be delivered

3. Ceiling tiles starting to be installed
4. Ramp and stairs outside completed
5. Store lights installed and operational
6. Gas lines installed
7. Hot water tank installed
8. Refrigeration work continues
9. Kitchen hood vent to be installed this week
10. Carpet tiles installed in offices
11. Liquor license application in process
12. Food Service application in process
13. Bottle return exemption application submitted
14. Temp heat in the store disconnected
15. CFC gift cards ordered
16. Training for Amanda started
17. Jobs posted

Governance Committee

Communications & Outreach Committee—no update

Design Committee—no update

Fundraising Committee—no update

Mission Statement Sub-Committee

Future Agenda Items:

Board Structure

What standing committees should we have in place?

Governance Documents/Mission Statement

Interface with Kingdom County Roots (non-profit)

KCR is proposing to support CFC in food accessibility initiatives.

Creation of End Policies

Board policies that will guide the work of the GM.

Brick Fund-raiser

Timeline/goal number of bricks? Gap between bricks sold/funds collected