

Caledonia Food Cooperative Board Meeting Agenda

June 2, 2026

MS Teams 4:30 – 6:00 PM

In attendance	Board members: Pete, Ann, Jim, Kim, Mark, Tim, Jay, Karina Others: Amanda, Chris, Ed
Approval of Minutes	5/19/26 meeting internal minutes 5/19/26 minutes for website upload <i>Motion to approve 5/19 minutes --> James moved; Jim seconded; Passed</i>

Agenda Item	Specifics	Time	Discussion Leader
GM Updates	Progress toward opening day. Updates including timelines on hiring, local vendors. Updates on communication strategy, other plans being developed.	10	Amanda
Membership Refunds	Discussion, historical past practices, bylaws, request Ann moved that the refund be made with no processing fees. Jim seconded. Approved with James abstaining.	5	Amanda, Pete
Request for ban on products from Israel	There has been a good deal of communication on this topic between Amanda, Chris, Ed, Pete and Ann. This situation is a good example of the need for policy governance and the separation of roles between store management and the board. We will provide an update on the situation and will seek to hear from everyone at the meeting input on how you believe the board should respond to this situation. Lively discussion. Store product selection is a management function, not a board decision.	30	Amanda, Ann

Transition to Governance Board – next steps	Need to set priorities for this coming year. What is our focus? The first, most important piece is understanding the Board’s role moving forward and understanding the policies that will give us structure for this oversight role. We have previously chosen Policy Governance as the structure within which the Board will interact with management and fulfill oversight responsibility. Please read through the previously disseminated Policy Governance Template to begin familiarizing yourself with this structure. The governance committee has been working on drafting those sections (primarily, Section A, the “Ends policies”) that are unique to the store, and in the meantime we can all begin to familiarize ourselves with this system. Due to time constraints this topic is pushed to the next board meeting.	25	Pete
ACCD Brownfields Revitalization Grant	Proposed motion: to authorize the Co-op to enter into the ACCD BRF grant agreement and to authorize Peter Schweigert, Board Chair, to sign the ACCD BRF grant agreement and any necessary or appropriate documents in connection with the ACCD BRF grant. <i>So moved by Mark, seconded by Ann. Unanimously approved by board.</i>	5	Pete
Founders Wall	Latest iteration of the design	10	Brandolyn
Summer Schedule Change, Board Leadership Development	No board meeting July 7; instead, we ask that you attend a ½ day live webinar on July 18 from 11 – 2:30 PM regarding Board development, specifically leadership (Columinate’s Cooperative Board Leadership 101 course).	5	Ann

For the Record	As of 6/1/26
Membership Update	1,608 member-owner households

Board meeting adjourned at 5:35 pm.

Committee Updates:

Project Progress:

1. All refrigeration cases are in place and being piped
2. Produce display cases delivered
3. Equipment continues to arrive daily
4. Floors were stripped and waxed.
5. Electricians working daily
6. Plumbers are now on site working daily. New water meter installed
7. Parking lot paving completed. Fence should be installed in next 10 days
8. Fire suppression system to be installed on vent hood on Wednesday
9. POS system to be installed starting on 6/15. Server should be 6/5
10. Work along Railroad st is paused while they wait for the street light bases. Hopefully by the board meeting they have started working again.
11. First window graphic is up. 2 more to go

Governance Committee

Communications & Outreach Committee

Has officially ceased.

Fundraising/Financing

Community Development Block Grant funds successfully requisitioned. Should be in our accounts this week.

Design Committee

The Founder's Wall has been renamed to be more inclusive. The concept has been transitioned from Stephen to Garrett. The signs should be installed any day now. Final art for the store is being submitted by Suzanne.

Future Agenda Items:

Board Structure

What standing committees should we have in place?

Governance Documents/Mission Statement

Creation of End Policies

Board policies that will guide the work of the GM.